S.R.C.S.

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Workers Covered Task Qualification Record

< Previous Assigned or Qualified? Qualified Only Current/History All REFRESH

row(s) 1 - 36 of 36

Company Name	Name	B31qkey	Task Description	Qualified Date	Qual Thru	Reason Ended	Qualified	Evaluation Method
Moultrie	Alligood, Caleb	0001	Measure Structure-to-Electrolyte Potential	04/30/2021	04/30/2026		Y	Oral and Observation during Perform. on the Job
Moultrie	Alligood, Caleb	0141	Visual Inspection for Atmospheric Corrosion	12/04/2020	12/04/2025		Y	Oral and Observation during Simulation
Moultrie	Alligood, Caleb	1211	Odorization - Periodic Sampling	04/07/2021	04/07/2026		Y	Oral and Observation during Perform. on the Job
Moultrie	Alligood, Caleb	1301	Install and Maintain Pipeline Markers	12/03/2020	12/03/2025		Y	Oral and Observation during Perform. on the Job
Moultrie	Burnham, Jerry	0001	Measure Structure-to-Electrolyte Potential	09/15/2022	09/15/2027		Y	Classroom/Field Training, Written Test & Observation During S
Moultrie	Burnham, Jerry	0101	Inspect Rectifier and Obtain Readings	06/27/2022	06/27/2027		Y	Written and Observation during Simulation
Moultrie	Burnham, Jerry	0111	Maintain Rectifier	06/27/2022	06/27/2025		Y	Written and Observation during Simulation
Moultrie	Burnham, Jerry	0141	Visual Inspection for Atmospheric Corrosion	12/21/2020	12/21/2025		Y	Written and Observation during Perform. on the Job
Moultrie	Burnham, Jerry	0151	Visual Inspection of Buried Pipe and Components When Exposed	03/07/2024	03/07/2027		Y	Observation during Simulation
Moultrie	Burnham, Jerry	0161	Visual Inspection for Internal Corrosion	12/05/2023	12/05/2026		Y	Oral and Observation during Simulation
Moultrie	Burnham, Jerry	0301	Manually Opening and Closing Valves	12/05/2023	12/05/2026		Y	Oral and Observation during Simulation
Moultrie	Burnham, Jerry	0321	Valve Corrective Maintenance	03/31/2022	03/31/2025		Y	Written and Observation during Perform. on the Job
Moultrie	Burnham, Jerry	0331	Valve - Visual Inspection and Partial Operation	03/31/2022	03/31/2025		Y	Written and Observation during Perform. on the Job
Moultrie	Burnham, Jerry	0341	Valve - Preventive Maintenance	03/31/2022	03/31/2025		Y	Written and Observation during Perform. on the Job
Moultrie	Burnham, Jerry	0381	Spring Loaded Pressure Regulating Device - Inspection and Testing, Preventive and Corrective Maintenance	04/20/2023	04/20/2026		Y	Classroom/Field Training, Written Test & Observation During S
Moultrie	Burnham, Jerry	0941	Install Tracer Wire	12/05/2023	12/05/2026		Y	Oral and Observation during Simulation
Moultrie	Burnham, Jerry	0981	Backfilling	04/20/2023	04/20/2026		Y	Classroom/Field Training, Written Test & Observation During S
Moultrie	Burnham, Jerry	1211	Odorization - Periodic Sampling	03/07/2025	03/07/2030		Y	Classroom/Field Training, Written Test & Observation During S
Moultrie	Burnham, Jerry	1231	Inside Gas Leak Investigation	04/20/2023	04/20/2026		Y	Classroom/Field Training, Written Test & Observation During S
Moultrie	Burnham, Jerry	1241	Outside Gas Leak Investigation	04/20/2023	04/20/2026		Y	Classroom/Field Training, Written Test & Observation During S
Moultrie	Burnham, Jerry	1261	Walking Gas Leakage Survey	04/20/2023	04/20/2026		Y	Classroom/Field Training, Written Test & Observation During S
Moultrie	Poling, Zachary	0001	Measure Structure-to-Electrolyte Potential	06/28/2022	06/28/2027		Y	Written and Observation during Perform. on the Job
Moultrie	Poling, Zachary	0041	Installation and Maintenance of Mechanical Electrical Connection	06/28/2022	06/28/2027		Y	Written and Observation during Simulation

Moultrie	Poling, Zachary	0051	Installation of Exothermic Electrical Connections	06/28/2022	06/28/2025		Y	Written and Observation during Simulation
Moultrie	Poling, Zachary	0101	Inspect Rectifier and Obtain Readings	04/01/2022	04/01/2027		Y	Written and Observation during Perform. on the Job
Moultrie	Poling, Zachary	0111	Maintain Rectifier	04/01/2022	04/01/2025		Y	Written and Observation during Perform. on the Job
Moultrie	Poling, Zachary	0141	Visual Inspection for Atmospheric Corrosion	10/22/2021	10/22/2026		Y	Written and Observation during Perform. on the Job
Moultrie	Poling, Zachary	0211	Measure and Characterize Mechanical Damage on Installed Pipe and Components	05/27/2022	05/27/2025		Y	Written and Observation during Perform. on the Job
Moultrie	Poling, Zachary	0321	Valve Corrective Maintenance	04/22/2022	04/22/2025		Y	Written and Observation during Perform. on the Job
Moultrie	Poling, Zachary	0331	Valve - Visual Inspection and Partial Operation	04/22/2022	04/22/2025		Y	Written and Observation during Perform. on the Job
Moultrie	Poling, Zachary	0341	Valve - Preventive Maintenance	04/22/2022	04/22/2025		Y	Written and Observation during Perform. on the Job
Moultrie	Poling, Zachary	1141	Squeeze Off Plastic Pipe	11/10/2023	11/10/2026		Y	Oral and Observation during Simulation
Moultrie	Poling, Zachary	1211	Odorization - Periodic Sampling	08/23/2021	08/23/2026		Y	Written and Observation during Perform. on the Job
Moultrie	Poling, Zachary	1231	Inside Gas Leak Investigation	11/14/2022	11/14/2025		Y	Oral and Observation during Simulation
Moultrie	Poling, Zachary	1241	Outside Gas Leak Investigation	11/14/2022	11/14/2025		Y	Oral and Observation during Simulation
Moultrie	Poling, Zachary	1301	Install and Maintain Pipeline Markers	01/04/2021	01/04/2026		Y	Written and Observation during Perform. on the Job

row(s) 1 - 36 of 36

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Task Evaluation Checklist

1. **Employee Information**
   Worker ID: _____ *Worker Name:* ZACH POLING
   Employer Name: CITY OF MOULTRIE

2. **Evaluator Information**
   Evaluator ID: _____ *Evaluator Name:* MARVIN MOSLEY
   Employer Name: CITY OF MOULTRIE

3. **Task Information**
   Task #: 1211 *Task Description:* ODORIZATION - PERIODIC SAMPLING

4. **Additional Documentation Needed for this Evaluation**
   - Copy of company procedures applicable to this task – Procedure Version #: 2.3
   - Copy of equipment specific/manufacturer's manuals applicable to this task

5. **Method of Evaluation**
   ☑ A. Oral/Written & Observation during Performance-on-the-Job ☐ B. Oral/Written & Observation of Performance by Simulation
   ☐ C. Oral/Written & Observation during On-the-Job Training ☐ D. Observation during Simulation
   ☐ E. Observation during On-the-Job Training

Item #	Task/Checklist Item Description – AOCs, Knowledge, Skills, & Ability	Knowledge/Skill/Ability Verification Methods (Place an "X" in all that apply for each item)				
		Oral or Written	By Performance	By Discussion	N/A for this Item	No PASS
AOCs	Individual able to recognize and react to the applicable AOCs as outlined in the OQ Written Plan and/or company approved procedures	✓				
1	Demonstrated the knowledge to perform this task in accordance with company approved procedures		✓			
2	Demonstrated the skills, and ability to perform this task in accordance with company approved procedures		✓			
3	Demonstrated the knowledge to operate applicable equipment in accordance with the recommended manufacturer's operating instructions		✓			
4	Demonstrated the skills, and ability to operate applicable equipment in accordance with the recommended manufacturer's operating instructions		✓			

6. **Evaluation Information**
   Type of Evaluation: ☑ Initial ☐ Re-Evaluation

   Worker has successfully passed this performance evaluation using one of the evaluation methods listed above in accordance with company approved procedures: ☑ Yes ☐ No

   Evaluation Date: 8/23/2021

   Worker Signature: _____

   Evaluator Signature: Marvin Mosley

Covered Task Written Test

Qualification Keeper

Test Id: 672 **Moultrie** **Test Date:** 8-23-2021

Task: 1211

Odorization - Periodic Sampling

80%

Worker Name: ZACH POLING **Evaluator Name:** MARVON MALLOY

Worker Signature: Zach Poling **Evaluator Signature:** Marvon Malloy

Date: 8/23/2021 **Date:** 8/23/2021

Worker has successfully passed this written evaluation: Yes ✓ **No** _____

1. Each instrument used for periodic odorization sampling shall be operated and maintained in accordance with the supervisors recommended operating instructions.
   Circle One: True or (False)
2. Never conduct periodic "sniff" tests at the extremities of the system to confirm that the gas contains adequate odorant.
   Circle One: True or (False)
3. If odorant is not readily detectible at 1/5th L.E.L, steps shall be taken to correct this problem immediately.
   Circle One: (True) or False
4. Odorant levels should be sampled (sniff tests) at various points on the pipeline system to verify the proper concentration of odorant.
   Circle One: (True) or False
5. New main must be over-odorized for a period of time to saturate the pipe with odorant and allow for odorate loss in the new pipe.
   Circle One: True or (False)
6. When using odorization sampling equipment, you should always be aware of the manufacturer's recommended maximum inlet supply pressure where it is not exceeded.
   Circle One: (True) or False
7. Odorant shall be readily detectable at 1/5th L.E.L
   Circle One: (True) or False
8. *The two main sources of electrical ignition are:
   a. Arcing and welding.
   b. Arcing and appliance installation.
   c. Arcing and static electricity.
   (d). Static electricity and welding.
9. *What is the number one priority for response to an accidental gas release?
   a. Protect property.
   b. Stop the gas flow.
   (c). Protect lives.
   d. Prevent injuries.
10. *Is natural gas lighter or heavier than air?
   a. It depends on the temperature.
   b. Same specific gravity as air.
   (c). Lighter than air.
   d. Heavier than air.
11. *Why would you let a natural gas/propane fire burn if you cannot cut its source off?
   a. To create a vacuum at the base of the fire.
   (b). Because unburned gas may be more dangerous than the fire.
   c. Because only the fire department has the proper equipment to fight a gas fire.
   d. Because it is too hazardous to get close enough to put the fire out.
12. *When fighting a fire, where do you aim the extinguisher flow?
   a. At the center of the flame area.
   b. Spray the entire fire, up and down.
   c. At the top of the flames, where the heat is.
   (d). At the base of the fire.
13. Which activities related to odorization must you maintain documentation on?
   (a). All responses correct
   b. Employee tests on sense of smell.

Qualification Keeper

Covered Task Written Test

Moultrie

Test Id: 672
Task: 1211
Odorization - Periodic Sampling

Test Date: 8/29/2021

Worker Name: ZACH POWERS

Evaluator Name: MARSON MOBLEY

Worker has successfully passed this written evaluation: Yes ✓ **No** _____

c. Employee tests on use of odorization equipment.
d. Periodic testing of the system and odorization equipment.

14. Odorization sampling should always be performed in a:
a. All of the answers to this question
b. Bubble
c. A draft free environment
d. Quickly, so that your sense of smell is not diminished

15. In an existing distribution system, how many pounds of odorant must be added per million cubic feet (mmcf) of natural gas?
a. 100 pounds of odorant per mmcf of gas.
b. There is no specific standard rate; each system must have its own rate established.
c. 10 pounds of odorant per mmcf of gas.
d. 1/2 pound of odorant per mmcf of gas.

16. Why is odorant sometimes hard to detect in dead end systems?
a. Dead end systems may collect excess odorant, deadening the smell.
b. Dead end systems may not let odorant into the system.
c. Dead end systems may be subject to external contamination.
d. Dead end systems may absorb or mask odorant because of limited gas flow.

17. Each instrument used for periodic odorization sampling shall be calibrated in accordance with the recommended cailbration instructions from:
a. Your O&M Manual
b. The manufacturer
c. OSHA
d. 49 CFR Part 192

18. Why is odorant added to natural gas?
a. To make it burn better.
b. All responses correct
c. So that people can smell a leak.
d. To give it cleaner exhaust.

19. What does natural gas smell like?
a. Like a bakery
b. Like something petroleum based - i.e.- grease, kerosene, etc
c. Like rotten eggs
d. Like sewage

20. Why is odorant added to natural gas?
a. Helps it to burn
b. Absorb moisture
c. Increase B.T.U.
d. Give gas smell for identification

Qualification Keeper

Covered Task Written Test

Moultrie

Test Id: 672

Task: 1211

Odorization - Periodic Sampling

Test Date: 8-23-2021

Worker Name: [redacted]

Evaluator Name: MARVIN MIBUS

Worker has successfully passed this written evaluation: Yes ✓ No _____

Post Test review has been completed : Yes ✓ No _____

Worker Signature [redacted]

Evaluator Signature [redacted]

Task Evaluation Checklist

1. ***Employee Information***
   Worker ID: _____ *Worker Name:* CALEB ALLGOOD
   Employer Name: CITY OF MOULTRIE

2. ***Evaluator Information***
   Evaluator ID: _____ *Evaluator Name:* MARVIN MOBLEY
   Employer Name: CITY OF MOULTRIE

3. ***Task Information***
   Task #: 1211 *Task Description:* ORIENTATION - PERIODIC SAMPLER

4. ***Additional Documentation Needed for this Evaluation***
   - Copy of company procedures applicable to this task – Procedure Version #: 2-3
   - Copy of equipment specific/manufacturer's manuals applicable to this task

5. ***Method of Evaluation***
   ☑ A. Oral/Written & Observation during Performance-on-the-Job ☐ B. Oral/Written & Observation of Performance by Simulation
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4	Demonstrated the skills, and ability to operate applicable equipment in accordance with the recommended manufacturer's operating instructions		✓			

6. ***Evaluation Information***
   Type of Evaluation: ☐ Initial ☑ Re-Evaluation

   Worker has successfully passed this performance evaluation using one of the evaluation methods listed above in accordance with company approved procedures: ☑ Yes ☐ No

   Evaluation Date: 4/7/2021

   Worker Signature: Caleb Spir

   Evaluator Signature: Marvin Mobley

Task Evaluation Checklist

1. **Employee Information**
   *Worker ID:*_____ *Worker Name:* Jerry Burnham
   Employer Name: City of Moultrie

2. **Evaluator Information**
   *Evaluator ID:*_____ *Evaluator Name:* Zach Poling
   Employer Name: City of Moultrie

3. **Task Information**
   Task #: 1211 *Task Description:* Odorization - periodic sampling

4. **Additional Documentation Needed for this Evaluation**
   - Copy of company procedures applicable to this task – Procedure Version #: 2023.2
   - Copy of equipment specific/manufacturer's manuals applicable to this task

5. **Method of Evaluation**
   ☑ A. Oral/Written & Observation during Performance-on-the-Job ☐ B. Oral/Written & Observation of Performance by Simulation
   ☐ C. Oral/Written & Observation during On-the-Job Training ☐ D. Observation during Simulation
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4	Demonstrated the skills, and ability to operate applicable equipment in accordance with the recommended manufacturer's operating instructions		✓			

6. **Evaluation Information**
   Type of Evaluation: ☑ Initial ☐ Re-Evaluation

   Worker has successfully passed this performance evaluation using one of the evaluation methods listed above in accordance with company approved procedures: ☑ Yes ☐ No

   Evaluation Date: 5-12-23

   Worker Signature: Jerry Burnham

   Evaluator Signature: [signature]